# WILD WORKSHOP BOOKING FORM

<table>
<thead>
<tr>
<th>Child’s Name</th>
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<tbody>
<tr>
<td>Date of Birth</td>
<td></td>
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<tr>
<td>Workshop Date(s)</td>
<td></td>
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</tbody>
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**The emergency contact named in this form MUST be available to collect the child at anytime during the workshop (not just the assigned start and end times). We will only leave children with the person(s) named on this form.**

<table>
<thead>
<tr>
<th>Emergency Contact Full Name</th>
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<tbody>
<tr>
<td>Relationship to Child</td>
<td></td>
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<tr>
<td>Telephone number (s)</td>
<td></td>
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<thead>
<tr>
<th>Contact Email</th>
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*in case of club cancellation or additional info prior to start

## Medical information:
Please provide details of any allergies, medical conditions or medication that we need to be aware of.

## Other Information:
Please provide any other details which we need to be aware of to help to support your child during our workshops, including but not limited to any disabilities or any other learning difficulties or disorders.

Do you give permission for photographs of your child to be taken and used for promotion by the Welsh Mountain Zoo, including social media? YES/NO

Please return to [education@welshmountainzoo.org](mailto:education@welshmountainzoo.org) or Education Manager, Welsh Mountain Zoo, Colwyn Bay, LL28 5UY

**This form must arrive before the workshop takes place or your child cannot take part.**

**Payment of £10 per session required prior to workshop.**

Either by cheque made payable to ‘Welsh Mountain Zoo’ or card payment by calling 01492 532 938 extension 3.

Please sign below to confirm that the information on this form is correct, that the emergency contact provide can collect the child named at any time during the workshop(s), that you have read and agreed to the workshop safety information and that we can store the information on this form and use it in line with Test, Trace and Protect where necessary.

Signed

Name

Date
WILD Workshop Safety Information

- Children will be collected from the external car park by the Education Manager only, please do not leave children with other members of staff.
- Please arrive promptly for the session start time, please advise as soon as possible if you think you will be late for the session.
- Please arrive promptly for collection. Please note we will only allow children to leave site with adults named on their booking form.

COVID

- We have produced a strategy and risk assessment for use of the WILD Centre in line with COVID guidelines for schools, care facilities and community centres. We are happy to share our risk assessment and strategy with guardians please ask for a copy.
- Following the guidelines, we will not be asking under 12’s to social distance from each other. However, children will be kept at 2m distance from staff, volunteers and other zoo visitors.
- The Education Manager will come within 2m of your child if this is necessary to provide care e.g. wash hands, provide first aid, but at all other times will maintain a 2m distance. Depending on the care being provided and the behaviour of your child PPE may be worn in these instances, please advise if your children is more prone to biting, licking or spitting so that we can be prepared to protect our staff with PPE. If you would prefer us to wear PPE when providing care to your child please advise.
- Please advise us if your child is unable to wash their hands or have their hands washed for them (or use hand sanitizer)
- Please do not send your child to the workshop with any food or equipment. Please provide them with a filled water bottle only. You may wish to place this bottle inside a bag for increased hygiene or ensure the drinking part is covered.
- If your child attends the workshop with a mask, we will provide them with a plastic bag in order to remove their mask during the session (in line with relevant guidelines).
- DO NOT bring your child to the workshop if they or any member of their household, extended household bubble, school bubble or anyone else they have had contact with are displaying symptoms of COVID, have received a positive COVID test or are awaiting test results.
- If your child displays symptoms of COVID during the workshop, or declares that they have been in contact with someone with symptoms, they will be isolated and the emergency contact will be contacted to collect them immediately.

We will be cleaning the WILD centre in-between workshops. All children will clean their hands on entering and leaving the WILD centre and before and after using the toilet.
We will limit the sharing of resources between children.